

# Marshall Public Library Board of Trustees

## Meeting Agenda

**Wednesday, January 14, 2026 at 6:00 PM (CST)**

Dale McConchie meeting room at Marshall Public Library, 612 Archer Avenue, Marshall, IL 62441

**Our Mission:** *Marshall Public Library was created to serve the citizens of our community by providing quality information and recreational materials, programs, and services in a welcoming and respectful atmosphere.*

- Call to Order
- Pledge of Allegiance
- Public Comments (no more than 3 minutes)
- Secretary's Report - approval of December 10, 2025 minutes, enclosed - **Action Item**
- Officers' Reports (as needed)
- Presentation of Bills – enclosed – **Action Item (roll call vote)**
- Librarian's Report - enclosed
- Friends of the Library Report – *next meeting 3/5 @ 5 PM*
  - Updated members on *Into the Arctic* exhibit, 2026 Calendar of Events & Cabin Fever
- Marshall Area Public Library District Report – *next meeting 2/24 @ 4:30 PM*
  - No meeting since November
- Director's Report – enclosed
  - Personal Property Replacement Tax (PPRT) update - enclosed
- Old Business
  - Per Capita Talking Points: Illinois Public Library Standards 12-17
- New Business
  - Employee Handbook: Part Time Employee Leave Request Form – **Action Item**
  - Director Evaluation: sent to emails, please complete by 1/25
  - Building Committee Recommendations – **Action Item**
- Other
  - Personnel Committee meeting: John, Jenn, and Bob: consider 1/27 or 1/28
- Adjournment - **Action Item**
  - Next Meeting: February 11<sup>th</sup> at 6:00 PM in the library's Illinois Room